

Key West Early Childhood Center
10244 Key West Drive
Dubuque, IA 52003
563-583-1881
kwecc@yousq.net

APPLICATION FOR FULL-TIME/PART-TIME EMPLOYMENT

Name _____ Phone _____

Address _____

Please tell us a little about yourself: _____

Why are you interested in working at KWECC? _____

List any previous experience working with children: _____

Tell us about your current employment: _____

Which age group do you prefer to work with? _____

How many hours are you looking for each week? _____ Full-time or Part-time

Please fill in the hours and days you are available to work.

Monday	Tuesday	Wednesday	Thursday	Friday

If offered employment, what date could you start? _____

Do you understand that this position requires a physical, TB test, bloodborne pathogens, continuing education classes, First AID, CPR training, mandatory reporting, fingerprinting, criminal background check, and some evening or weekend meetings?

Have you completed any of the above requirements? If so, please provide dates of completion and any current certificates:

Education

School	Degree

Work History/Experience

Employer	Start Date	End Date	Starting Salary	Ending Salary	Duties Performed	Supervisor

Can we contact your current employer? _____

Please list three non-relative references:

Name	Relationship	Phone Number

EMPLOYMENT AGREEMENT:

I understand that I am applying for full-time or part-time employment. I understand that any false statements made as a part of this application will be considered sufficient cause for dismissal. I also grant permission for Key West Early Childhood Center to investigate my references and authorize release of criminal history. I release KWECC from any and all liability from such investigation.

I consent to any and all medical exams required by KWECC and understand that if I am employed, I will be on a probationary basis for 90 days from date of employment. Upon termination I authorize the release of reference information on my work.

Date _____

Signature _____