

Where Kids are the KEY to the Future



Dear Parents/Guardians,

Welcome to Key West Early Childhood Center!

We are pleased that you have entrusted us with your child's care and early education. The following provides information about our programs and answers some of the most frequently asked questions that parents and guardians have about our program. Please feel free to give us a call to set up a tour of the center.

Key West Early Childhood Center is licensed by the Department of Human Services. We also participate in the Iowa Quality Preschool Program Standards. This is a voluntary program that helps centers provide the highest quality childcare and preschool that all children deserve. All KWECC staff are certified in First Aid, CPR, and have gone through mandatory child abuse training.

Key West Early Childhood Center is part of a community partnership with the Dubuque Community School District, offering FREE preschool to children that are 4 years old by September 15 (birth certificate must be provided) and live in the state of Iowa. This program will remain free pending continued full funding from the state.

Registration is complete when forms are returned and registration fee is paid. This is a one-time-only fee that reserves a spot for your child. It is per child and non-refundable. Each child is required, by DHS, to have a completed physical and immunization card on file. These forms are required yearly. I would suggest making an appointment early during the summer. Completed medical forms are due no later than one week before your child begins attending the Center. Children will not be permitted to enroll without a complete file.

During the summer, you will receive a packet that will include such things as a welcome letter, calendar of important days such as start day of preschool, lunch menu, supply list, a contract of hours, etc. This contract will include your child's school year schedule and will be used to figure your minimum weekly payment. All families will receive a center handbook in August.

- Enrolling children age 2 through 11 for childcare, preschool, and school age care
- Hours of operation: 6:30 AM-5:30 PM
- Email: kwecc@yousq.net

If you have any questions, feel free to contact the Center.

Thank you,

Sue Ellen Nolan
Director

